



Capital Planning Committee

Date: Thursday, September 14, 2023

Time: 5:00 – 7:00 PM.

Location: Town Manager's Conference Room

Minutes

Attendance: Joseph Barr, Ida Cody, Jose Farias, Darrel Harmer, Jonathan Haughton, Alex Magee, Chris Moore, Julie Wayman, Timur Kaya Yontar, Joe Solomon, Vaden Broaddus

Not in attendance: Ana Terrell

Meeting Opened: Chair Chris Moore called the meeting to order at 5:10pm.

Land Acknowledgement: The Chair read the land acknowledgement.

Approval of Minutes: The minutes from the August 31, 2023 meeting were reviewed. A motion to approve was made by Timur Yontar that was seconded by Alex Magee. The motion passed unanimously.

Public Comment: None

Membership: The Chair discussed the appointment process and welcomed new member Vaden Broaddus.

Fall Schedule: The group reviewed the meeting schedule as found on the agenda.

Deliverables & Process: The Chair reviewed the Capital Planning Committee deliverables and process. A new template was reviewed that will be used to help standardize the process of sub-committee reporting.

Sub-committees: The Chair reviewed committee assignments. The sub-committees were requested to schedule department meetings at their nearest convenience to ensure a smooth process. Outside speakers from town departments are welcome to present as well as sub-committee members, but the Chair requested to be notified so that he can schedule the time.

Volunteers were solicited for ad-hoc subcommittees. Vaden Broaddus volunteered for Definition of Capital and Joe Solomon volunteered for Large Project Capacity.

The Community Safety subcommittee will present at the next CPC meeting on September 28th.

Town Day: The Chair solicited volunteers for town day.

New Business: None

Meeting Adjournment: Timur Yontar proposed, and Daryl Harmer seconded, a motion to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:45 p.m.